**REPORTING WITH INFLUENCE APPLICATION FORM**

Your URL will be judged.
The remainder of the cover page is not part of the judging process.

Important: By filling in this form you confirm that you have read, understood and accept all the “Conditions of Entry” available at [www.greengownawards.org.uk](http://www.greengownawards.org.uk). **Minimum font size is Arial size 10pt.**

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| Internal reference number | Internal use only (to be completed by Green Gown Awards Team) |

Cover page – general information

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| **Organisation** (name to be written exactly as it should appear in communications) |  |
| **Contact name** |  |
| **Position** |  |
| **Phone number - desk and mobile** |  |
| **Email** |  |
| **Organisation’s media contacts** | Name: Email:  |
| **Organisation’s social media names** | Twitter: |
| **Second contact and position** |  |
| **Second contact – email and phone numbers** |  |
| **Category being entered**  | **REPORTING WITH INFLUENCE** |
| **URL to access your latest sustainability report or sustainability section of your annual report**  | ***Insert your URL here*** |

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| **Organisational profile***Provide a short profile of your organisation and the focus area(s). Please update the example shown to the right and provide additional text* | *Example to be updated** HE/FE *(delete or update as applicable)*
* # students *(include full and part-time students and quote full time equivalent - FTE)*
* # staff *(include full and part-time staff and quote full time equivalent - FTE)*
* Urban/rural *(delete as applicable)*
* Your institution’s annual turnover (in £M)
 |
| **Organisation’s external accreditations** | *Please list here any standards/accreditations you have that are* ***relevant to your application*** |
| **Project summary***This text must be as close to 150 words as possible. (If you are selected as a Finalist/ Winner, this text will be included in the online listings). Tip: please make it as ‘catchy’ and as descriptive as possible.* |  |

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| **Sustainable Development Goals (SDG)** *Please select up to four Goals that your application particularly delivers against: (If the tick box does not work, please highlight the four Goals.)*  | [ ] 1. No poverty |
| [ ] 2. Zero hunger | [ ]  3. Good health and well-being | [ ]  4. Quality education | [ ]  5. Gender equality |
| [ ]  6. Clean water and sanitation | [ ]  7. Affordable and clean energy | [ ]  8. Decent work and economic growth | [ ]  9. Industry, innovation and infrastructure |
| [ ]  10. Reduced inequalities | [ ]  11. Sustainable cities and communities | [ ]  12. Responsible consumption and production | [ ]  13. Climate action |
| [ ]  14. Life below water | [ ] 15. Life on land | [ ]  16. Peace, justice and strong institutions | [ ]  17. Partnerships for the Goals |
| **Where possible, please provide input to the below figures.** *Please record the* ***annual*** *carbon savings\* you have/will achieve with your initiative. if your initiative does not have any carbon savings please leave this area blank. If your initiative is a long-term project, then please state over how many years.* CO2t savings 2022/2023: \_\_\_\_\_\_\_\_\_\_ (Actual or Estimated) / CO2t savings 2023/2024: \_\_\_\_\_\_\_\_\_\_\_ (Estimated) CO2t savings over the life cycle of the project: \_\_\_\_\_\_\_ (Actual/Estimated and over how much time?)\* Overall tonnes of CO2 saved using the DEFRA/DECC conversion factors. <http://www.ukconversionfactorscarbonsmart.co.uk/> |
| **DECLARATION: By submitting this form, you declare that the information presented is a true and accurate account of the project and that if further verification is required, then you will comply with such requests.**  |

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| **Top 3 learnings from implementing your project** *Please write in the “first person” (i.e. I, we, our etc.). This information will be used as a marketing tool and appear in various places such as the online listings, promotions etc. Please include your institutions / nominee’s / teams top 3 learnings from implementing the project in* ***3 short bullets****. This can act as words of advice to others who may be starting out on their projects. Please keep these short –* ***max. 15 words per item****.* |
| ***1*** |  |
| ***2*** |  |
| ***3*** |  |

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| **“What would it mean to your institution to win a Green Gown Award?”***This information will be used as a marketing tool and if selected as a winner/highly commended, it will appear in various places such as the online listings, promotions etc.* | **To be completed by your Vice Chancellor/Principal** Please state (**in less than 50 words**) what winning a Green Gown Award would mean to you and your institution.*This part must be completed. Please write in the first person (i.e. We / our / I) and write as if you have won the Award!****Important: please include the full name and title of your Vice Chancellor/ Principal*** |

Please send by email, to greengown@eauc.org.uk by **12 NOON ON 5 JUNE 2023**.
By submitting your application, you are accepting the conditions of entry which you can find at [www.greengownawards.org.uk](http://www.greengownawards.org.uk).

**Thank you for taking the time to apply and good luck with your application.**

**This form is only to be filled out by successful finalists from Stage 1 invited to apply for Stage 2.**

Further to your Stage 1 submission and Finalists confirmation, if you have made ANY updates to your URL(s) since your Stage 1 submission, please advise by completing the below form. Judges’ have some questions for you which require an answer too. Please do the following:

* Enter the URL link (relating to the changes you have made) in the table below. Please state what changes you have made and where (in which sections) – in the right side column. (If no new updates, then please write “N/A”.)
* Please address the judges’ questions.
* Please return this form to us by **NOON ON 7 SEPTEMBER 2023.**
* After this date it will be too late to update any data as it will be out for judging.

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| **Updated contact info if Stage 1 details have changed**  | *Note: if the main contact name or contact details have changed since your Stage 1 submission please enter any changes here.* |
| Category being entered  | **REPORTING WITH INFLUENCE** |
| **Paste your updated URL in the box to the right. (If no new updates, then please write “N/A”.)** |  |
| **State what changes have been made and where (in which sections).** |  |
| **Judges’ questions on your Stage 1 application are enclosed to the right here. Please address these in the cell below.** |  |
| **Addressing judges’ questions to your Stage 1 application.** *This is an opportunity for you to directly answer or clarify any elements the judges identified from your Stage 1 application.* |  |

Please send your Stage 2 submission, by email, to greengown@eauc.org.uk by **12 NOON ON 7 SEPTEMBER 2023**. By submitting your application, you are accepting the conditions of entry which you can find at [www.greengownawards.org.uk](http://www.greengownawards.org.uk)

**Good luck with your entry.**